



**Wellness Platform (RFP)
Solicitation Number: R-21-013-SM**

**ADDENDUM 1
December 3, 2021**

To Respondent of Record:

RESPONSES TO QUESTIONS

- 1. Question: Could you please clarify how many employees this will be available to?**

Response: The program will be open to all of SAWS Employees, approximately 1800.
- 2. Question: Please confirm the contract term (ex 3 yrs, 24 months, etc.), and the start date (ex. 2/1/2022) from RFP award?**

Response: Contract term of 3 years, with option to renew two individual additional years. Start date during the beginning of first quarter.
- 3. Question: How many employees are eligible for the existing Wellness Platform/Program?**

Response: Approximately 1800
- 4. Question: What is the current PEPM fee or annual administration fee total for the Rally Wellness program?**

Response: There is not a separate admin fee currently for the base Rally Wellness platform (as it is today).
- 5. Question: How many employees have participated/completed wellness activities within the portal or completed biometric screening each year?**

Response: The highest level of employee participation in wellness activities has been approximately 350. The biometric screening participation range has been 900-1300.
- 6. Question: How many employees have participated in Coaching on average for the last two years?**

Response: A range between 40-60. Pre-COVID closer 60, during COVID approximately 40.
- 7. Question: Do employees receive medical plan contribution adjustments (discounts) by SAWS for completing wellness activities?**

Response: No, employees do not receive medical plan contribution adjustments.

8. Question: What is the current incentive structure and is there a maximum incentive cap per employee per year?

Response: Incentive range are typically provided in the form of drawing prizes for the various activities (\$10 - \$250 in value), although completion of certain preventative health activities does lead to incentives in the form of paid leave.

9. Question: Please confirm the total eligible population

Response: Approximately 1800

10. Question: Will coverage be extended to spouses?

Response: No, coverage will not be extended to spouses.

11. Question: Please provide the desired launch date.

Response: The early part of 1st quarter 2022.

12. Question: Can you provide an estimated annual budget devoted to the wellness program?

Response: Approximately \$50,000 with a portion committed to our on-site fitness centers.

13. Question: What is effective about your current wellness program?

Response: Employees' passion to improve their health. Participation rates are notable for the large programs.

14. Question: Is there anything that you wish your current wellness program was doing better?

Response: There is a lot of manual tracking of incentives with eligible activities, and that automation of these would be beneficial.

15. Question: The RFP indicates that "incentives may be offered to all participants as drawings." Is SAWS open to the possibility of offering other forms of incentives?

Response: We are open to suggestions, as long as legally allowed. As a public sector entity, we may have additional restrictions.

16. Question: In the event that a vendor has exceptions or caveats to Security Procedures (Exhibit E), how should these be communicated?

Response: Communicate to your team to follow our procedures and include these in the RFP responses. These would have to be evaluated by our Security team.

END OF ADDENDUM 1

This Addendum is two (2) pages in its entirety.